



# Winter 2011-2012 Vendor Application

## CONTACT INFORMATION

PLEASE PRINT CLEARLY!

Vendor Name

Address

City

Website

Contact Person

Unit #

Postal Code

Phone Number

Cell Number

Email

## PRODUCT INFORMATION

- Fresh Foods** (eg: Produce, Dairy, Meats, Eggs, and Plants/Flowers)  
*Please ensure we have all current relevant certifications on file, or attach new ones.*
- Prepared Foods** (eg: Dips, Sauces, Spices, Jams, Snacks, Baked Goods)  
*Please ensure we have a current Fraser Health Authority approval letter on file, or attach a new one.*
- Craft / Artisan** (eg: knitting, woodwork, painting)  
All crafts must be made by the seller, and new crafters must attend a craft panel with samples.
- Other** (eg: Services such as community groups, businesses, or massage)

*Do you intend to offer samples of your food? Tell us about how you sample, and whether you have a permit already.*

Please describe *in full* the nature of your product(s). Include info about packaging, methods of preparation, or range of items. Provide photos, weblinks, or any other explanatory information. The more information you can provide us, the better. Feel free to attach another sheet.

## BOOTH INFORMATION

*Note: we will do our best to accommodate booth requests including power, size, and location. However, in order to meet customer expectations about product mix or in order to deal with logistical elements such as building layouts, we cannot guarantee all requests will be honoured. All stall supplies are the responsibility of the vendor.*

- Indoor booth (approx 8' X 6') \$35 per market
- Shallow indoor booth (approx 8' X 3') \$25 per market
- Outdoor booth \$35 per market
- Outdoor mobile cart \$35 per market

If outdoor, please describe set up (vehicle required? Power? Etc):

Any special requests?

## DATES

Which markets would you like to attend? *If all 6 are signed up for and paid for in advance, a 10% discount is offered.*

- |                                 |                                 |                                 |
|---------------------------------|---------------------------------|---------------------------------|
| <input type="checkbox"/> 05-Nov | <input type="checkbox"/> 07-Jan | <input type="checkbox"/> 03-Mar |
| <input type="checkbox"/> 03-Dec | <input type="checkbox"/> 04-Feb | <input type="checkbox"/> 07-Apr |

*All markets are at River Market, located at 810 Quayside Drive, in New Westminster. Markets run from 10am - 2pm, once a month, on the first Saturday of the month.*

## APPLICATION CHECKLIST

- Application form filled out completely, and appropriate certificates attached.
- Fraser Health Authority approval obtained if applicable.
- 2011 summer vendor membership paid -if new vendor please include a cheque for \$15 for prorated 2011/2012 winter vendor membership.
- RCFM 2011-2012 Winter Guidelines read and understood.

Signed \_\_\_\_\_

Date \_\_\_\_\_

Please forward application and supporting documentation to our mailbox at #304 - 720 Sixth Street, New Westminster, BC, V3L3C5, or scan and send as an email attachment to [marketmanager@rcfm.ca](mailto:marketmanager@rcfm.ca). Do not send stall fees at this time. RCFM will contact all applicants and those selected will be sent a letter of confirmation and an invoice detailing fees due.