



Winter 2011-2012 Vendor Application

CONTACT INFORMATION

PLEASE PRINT CLEARLY!

Vendor Name	Contact Person
Address	Unit #
City	Phone Number
Website	Postal Code
	Cell Number
	Email

PRODUCT INFORMATION

<input type="checkbox"/> Fresh Foods (eg: Produce, Dairy, Meats, Eggs, and Plants/Flowers) <i>Please ensure we have all current relevant certifications on file, or attach new ones.</i>	<i>Do you intend to offer samples of your food? Tell us about how you sample, and whether you have a permit already.</i>
<input type="checkbox"/> Prepared Foods (eg: Dips, Sauces, Spices, Jams, Snacks, Baked Goods) <i>Please ensure we have a current Fraser Health Authority approval letter on file, or attach a new one.</i>	
<input type="checkbox"/> Craft / Artisan (eg: knitting, woodwork, painting) All crafts must be made by the seller, and new crafters must attend a craft panel with samples.	
<input type="checkbox"/> Other (eg: Services such as community groups, businesses, or massage)	

Please describe *in full* the nature of your product(s). Include info about packaging, methods of preparation, or range of items. Provide photos, weblinks, or any other explanatory information. The more information you can provide us, the better. Feel free to attach another sheet.

BOOTH INFORMATION

Note: we will do our best to accommodate booth requests including power, size, and location. However, in order to meet customer expectations about product mix or in order to deal with logistical elements such as building layouts, we cannot guarantee all requests will be honoured. All stall supplies are the responsibility of the vendor.

<input type="checkbox"/> Indoor booth (approx 8' X 6') \$35 per market <input type="checkbox"/> Shallow indoor booth (approx 8' X 3') \$25 per market <input type="checkbox"/> Outdoor booth \$35 per market <input type="checkbox"/> Outdoor mobile cart \$35 per market	If outdoor, please describe set up (vehicle required? Power? Etc): <div style="border: 1px solid black; height: 20px; width: 100%;"></div> Any special requests? <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
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DATES

Which markets would you like to attend? *If all 6 are signed up for and paid for in advance, a 10% discount is offered.*

<input type="checkbox"/> 05-Nov	<input type="checkbox"/> 07-Jan	<input type="checkbox"/> 03-Mar
<input type="checkbox"/> 03-Dec	<input type="checkbox"/> 04-Feb	<input type="checkbox"/> 07-Apr

All markets are at River Market, located at 810 Quayside Drive, in New Westminister. Markets run from 10am - 2pm, once a month, on the first Saturday of the month.

APPLICATION CHECKLIST

<input type="checkbox"/> Application form filled out completely, and appropriate certificates attached.	<input type="checkbox"/> Fraser Health Authority approval obtained if applicable.
<input type="checkbox"/> 2011 summer vendor membership paid -if new vendor please include a cheque for \$15 for prorated 2011/2012 winter vendor membership.	<input type="checkbox"/> RCFM 2011-2012 Winter Guidelines read and understood.

 Signed Date

Please forward application and supporting documentation to our mailbox at #304 - 720 Sixth Street, New Westminister, BC, V3L3C5, or scan and send as an email attachment to marketmanager@rcfm.ca. Do not send stall fees at this time. RCFM will contact all applicants and those selected will be sent a letter of confirmation and an invoice detailing fees due.