



PREPARED FOOD VENDOR APPLICANTS: DOCUMENTATION REQUIREMENTS REVISED MARCH 2010

2009-2010 WINTER MARKET:

All Prepared Food Vendors: the Winter 2009-2010 Market is considered a "new" event due to the location change. Therefore all prepared food vendors (both previous summer vendors and new applicants) are required to apply using the Appendix IV in the *"Guidelines for the Sale of Food at Temporary Markets, revised 2009"*.

Prepared Food Vendors with approval from another Health Region: If approval has already been received from another health region or approval was already granted as an RCFM 2009 summer vendor and **nothing** has changed with the products intended for sale or production methods, applicants may attach their approval letter or confirmation letter instead of re-supplying samples of labels and ingredient lists etc.

Prepared Food Vendors with no approval elsewhere: If the applicant has not yet sold at any market, they must apply to sell to their local health authority first, and then provide a copy of the letter of approval or confirmation to the Fraser Health authority and fill out the Appendix IV. You will likely be asked to provide label samples, ingredient lists, etc by your health authority.

Vendors who intend to cook (either samples or items to sell) on site: must apply to get a temporary food permit – see *"Fraser Health Authority Temporary Food Guidelines, revised May 2008"*.

Note: If there is a winter market 2010-2011, only new vendors and those intending to cook will need to reapply. The others simply need to inform the FHA representative know they will be there, provided nothing has changed with the method or product list.

2010 SUMMER MARKET:

Prepared Food Vendors with FHA approval from Summer 2009: provided has changed in the products or methods, including vendors selling meat fish and eggs, a new application is not required. The FHA representative simply need to be informed that they are going to be there.

Prepared Food Vendors who have current approval or confirmation from another health region: if nothing has changed with products or methods, applicants are required to provide an Appendix IV and attach their letter of approval or confirmation.

Prepared Food Vendors who have FHA approval from the Winter Market (and not the Summer 2009 market): Even if nothing has changed with products or method, applicants are required to fully apply using the Appendix IV and providing ingredient lists, documentation, etc due to a different market location.

Prepared Food Vendors who do not have approval from another area: need to fulfill all of the requirements of the application process by starting with their own area first, and then providing the letter of acceptance or confirmation and the filled out Appendix IV to the FHA representative.

Vendors who intend to cook (either samples or items to sell) must apply to get temporary food permit, regardless of whether they are a returning vendor or have approval in another area.