



# Community Group GUIDELINES

## SELECTION

The following guidelines are in effect for selecting community groups and non-profit groups to appear at the market.

1. Priority will be given to groups:
  - a. Working in New Westminster;
  - b. Working on issues surrounding food sustainability, agricultural land preservation, farming, fitness, health, and the environment;
  - c. Are a recognized community group.
2. Other groups may be considered if space is available provided the group:
  - a. Is not engaged in direct political campaigning;
  - b. Is working to create a better community;
  - c. Is recognized as a community group by one of the following:
    - i. Are a non-profit group as registered under the Society Act of BC
    - ii. By having a business license
    - iii. By having at least 10 active participants
3. In the event that the Market Manager is unsure if a group fulfills those requirements, exceptions may be made on a case by case basis, determined by democratic vote of the Board of Directors.

## MARKET ACTIVITIES

1. At the market, community groups may:
  - a. Seek donations
  - b. Provide information and literature
  - c. Seek volunteers and/or members
  - d. Fundraise by selling approved items
    - i. To obtain approval, please speak to the Market Manager prior to the assigned dates.
  - e. Demonstrate activities
2. Royal City Farmers Market Association will provide the community group:
  - a. One tent
  - b. One 6' table
  - c. Two chairs

## HOW TO APPLY

1. Fill out the application and submit it along with proof of insurance or Membership form and \$25 fee.
2. Groups may select up to three dates in the summer season, and one date in our winter season.
3. Selected groups will be contacted and will be assigned dates based on availability.

## INFORMATION

Applications and guidelines are available on our website at [www.rcfm.ca](http://www.rcfm.ca)

For any questions, please contact the Market Manager at [marketmanager@rcfm.ca](mailto:marketmanager@rcfm.ca) or call 778-928-RCFM (7236)